CAMP EHRHORN
CAMP FACILITIES USE POLICY

Camp Ehrhorn is available for use by registered Scouting units and qualified non-Scout groups who agree to abide by the Scout Oath and Law and who agree to the following conditions:

All registered Scouting units and non-Scout groups using the facilities at Camp Ehrhorn agree to follow the policies and guidelines in the current printing of BSA publication #618622Guide to Safe Scouting (A Unit Leader’s Guide for Current Policies and Procedures to Safe Activities). This can be found online at www.scouting.org for viewing or to print. It can also be purchased at Aloha Council. All Federal, State and Local laws must also be followed.

ACCESS:
You will be issued a key ring with 3 keys to access Camp Ehrhorn and the facilities.
1) The Gate/Kitchen
2) Main Bathroom
3) The Outhouse
There is also a water spigot key for the hose connection by the pavilion (cook shack). Make sure all facilities are locked prior to departure and return the keys must be promptly to Aloha Council after your event. There will be a fee assessed if keys are lost or not promptly returned.

ADULT LEADERSHIP:
Unit or non-Scout group leaders are in full charge of their unit or group at all times. Two registered adult leaders, or one adult and a parent of a participating youth member, on of whom must be 21 years of age or older, are required in camp at all times. It is also recommended that there be at least one adult leader for ever ten (10) youth members in camp. Coed overnight activities require male and female adult leaders. Youth Protection policies must be must be enforced and all Federal, State and Local laws regarding youth must be followed.

CLEAN-UP/JANITORIAL SERVICE:
It is the responsibility of each unit or group to thoroughly clean all camp facilities used, including the refrigerators, prior to checking out of camp. All tables must be put back in its original configuration. All metal and plastic tent pegs must be pulled out of the ground and taken with you as when you leave camp. A fee for janitorial services will be charged to any unit or group that fails to clean up after themselves. Units and non-Scout groups are expected to abide by the Leave No Trace principles. Pack it in, pack it out.

FIREARMS, FIREWORKS, DRUGS, ALCOHOL, TOBACCO USE AND ABUSE:
All firearms, fireworks, alcoholic beverages and controlled substances are not allowed in camp.

The Boy Scouts of America prohibits the use of alcoholic beverages and controlled substances at encampments or activities on property owned and/or operated by the Boy Scouts of America, or at any activity involving participation of youth members. All Federal, State, and local laws must be followed.

Adult leader should support the attitude that young adults are better off without tobacco and should not allow the use of tobacco products at any BSA activity involving youth participants. All areas at camp are designated non-smoking.
**HOURS OF OPERATION:**
Facilities at Camp Ehrhorn are normally reserved on the basis of a 3 PM Check-In time and a Noon departure. Parents and campers should be notified in advance by the leader in charge of where to park their vehicles and how to locate the campsite. A map is provided for distribution.

**NO FLAMES IN TENTS:**
Only battery operated flashlights and lanterns are permitted in tents. No flames in tents is a rule that must be enforced.

**PARKING:**
All vehicles will park (backed) in the designated parking area outside of the camp entrance gate. Vehicles should always be locked and secured when left in the parking area.

**PAVILION: (COOK SHACK)**
There is a covered pavilion with kitchen area. Inside the kitchen there is a circuit breaker panel on the wall. Turn on all of the breakers upon arrival and turn them off before you leave. One breaker is taped over and should be left alone. The other will turn on the lights, electric outlets and the water pump. THIS IS NOT POTABLE WATER. DO NOT DRINK WATER OR USE IT IN FOOD PREPURATION UNLESS BOILED. Make sure all participants are aware if this PRIOR to arriving at camp. Please make sure that the kitchen is clean refrigerator is unplugged, circuit breaker is turned off and area secured prior to departure.

**PETS:**
No pets are allowed in camp. This does not include Service Animals such as “Seeing Eye” dogs.

**RESTROOMS/OUTHOUSE:**
Camp Ehrhorn provides an outhouse and bathroom. See WATER section below for details and usage. Outhouse and bathrooms should be cleaned thoroughly and secured upon Check-Out.

**VEHICLES IN CAMP:**
Vehicles, including automobiles, trucks, vans, motorcycles, bicycles, etc., are not permitted in camp. Vehicles transporting equipment and supplies may be permitted to enter the camp to drop off and pickup only. Equipment and supplies are to be unloaded and the vehicle returned immediately to the designated parking areas.

**WATER:**
**DO NOT DRINK THE WATER UNLESS IT IS BOILED FIRST!**
Water at camp is rain water catchment into a tank with an electric water pump. **This is not the city line water!** Inside the kitchen there is a circuit breaker panel on the wall. Turn on all of the breakers upon arrival and turn them off before you leave. One breaker is taped over and should be left alone. The other will turn on the lights, electric outlets and the water pump. Turning the water pump on will take care of the toilet and sinks. Please make sure that this is off prior to departure. Please “Conserve the Water” the water catchment tank is only half full. There is an outhouse behind the bathroom building with a light and urinal for the Scouts. The Scouts will help save water by not using the flushing toilet unless they have to. Please make sure these are cleaned and secured prior to departure.
DEPOSIT/RATES/PAYMENT/CANCELLATION/REFUND SCHEDULE

DEPOSIT:
A refundable security deposit of $100.00 to be paid upon confirmation and refunded only after cleared property inspection. BSA units may have this waived on a case by case basis.

CANCELLATION POLICY:
Cancellation policy is as follows:
- 4 months prior to reservation - full refund of total camp fees
- 6 weeks prior to reservation - 50% refund of total camp fees
- 30 days prior or less - no refund

REFUNDS/OVERPAYMENTS:
Any refunds or overpayments of usage fees will be dispersed by check 2 weeks following the use of Camp Ehrhorn.

PROPERTY DAMAGE:
All Scouting units and non-Scout groups using the facilities at Camp Ehrhorn will be held responsible for damage to camp property. Reimbursement for cleaning, repairs, and/or property damage will be deducted from your security deposit with additional costs billed to your Scouting unit or non-Scout group if applicable. Your unit/group is expected to keep the facilities clean and to leave the camp clean upon departure as well as unplugging appliances, turning off all the circuit breakers and securing all parts of the property.

LEAVE NO TRACE:
It is the responsibility of the unit/group to pick up all trash and take it with them upon their departure. Pack it in, pack it out.

SERVICE PROJECTS:
BSA units may choose a service project or even a conservation project for an advancement requirement. All users of Camp Ehrhorn are invited to help. Please contact the property manager prior to your arrival if you are interested in lending a hand.
LETTER OF AGREEMENT
ESTABLISHING USE OF CAMP EHRHORN

This letter of agreement is for the purpose of establishing the use of Camp Ehrhorn by
___________________________________________________
(Name of Organization or BSA Unit)
_______________________________________________________________________
(Description of Camp Activity)

This is a Boy Scout Camp and is to be used first and foremost by members of Aloha Council, Boy Scouts of America.

1. The organization named above is to have the use of the following facilities at Camp Ehrhorn from _________________________________ beginning at ______________AM/PM to_________________________________ ending at ______________AM/PM.

2. The organization named above agrees to provide to the Aloha Council the following documents at least 14 days prior to the camp reservation date.
   a. A Certificate of Liability insurance with a minimum of $2,000,000 Combined Single Limit with the Aloha Council, Boy Scouts of America, and the National Council, Boy Scouts of America, named as additional insured. The coverage must be the primary for the activity, must have ten (10) days written notice of cancellation, and include the period of time involved. (BSA units exempt)
   b. A NON-SCOUTING RELEASE and INDEMNITY/HOLD HARMLESS AGREEMENT (Copy Attached) (BSA units exempt)
   c. Letter of Agreement Establishing Use of Camp Ehrhorn (all BSA units and non-Scout groups)

3. It is understood and agreed by both parties that the fee for the use of Camp Ehrhorn is $_______________ as listed in the Camp Ehrhorn Facilities Usage Leader’s Guide (page 3)

4. It is understood and agreed by both parties that a Refundable reservation deposit of $100.00 is required when making Camp Reservation.

5. It is understood that both parties agree to the above mentioned cancellation policy stated on page 3.

6. It is understood and agreed by both parties that the payment of the total estimated usage fees will be paid at the time of reservation
6. While Aloha Council, Boy Scouts of America makes every effort to accommodate all persons with disabilities, it is a charitable, private organization not subject to the ADA, and any group who uses the property is responsible for ADA compliance and any accommodations necessary for its participants and visitors.

7. It is understood and agreed to by both parties that the organization named above shall be responsible for any and all damages to camp property which may reasonably be attributed to the actions of their group. The organization named above agrees to promptly pay any and all reasonable damage claims when presented.

8. It is understood and agreed by both parties that the Boy Scouts of America prohibits the use of alcoholic beverages and controlled substances at encampments or activities on property owned and operated by the Boy Scouts of America, or at any activity involving participation of youth members.

9. It is understood and agreed by both parties that the organization named above knows two adult leaders, or one adult and a parent of a participating youth member, one of whom must be at least 21 years of age or older, are required in camp at all times. In addition it is recommended there be at least one adult leader for every ten (10) youth members in camp. Coed overnight activities require male and female adult leaders. All Federal, State, and Local laws regarding youth protection will be followed. Leaders in BSA units will have a current copy of the Guide to Safe Scouting and will abide by it.

10. It is understood and agreed by both parties that the organization named above will abide by all camp operating rules and policies, Federal, State and Local Laws, as well as all of the directions and instructions of the Camp Ranger or his designate.

11. It is further understood and agreed to by both parties that should the organization named above fail to comply with this Letter of Agreement, or fail to abide by any part of it the Aloha Council may terminate this agreement and require the renting parties to vacate the camp, forfeiting any and all fees and monies agreed to herein.

_______________________________ Aloha Council, Boy Scouts of America
Scout Unit or Organization

By: ____________________________ By: ____________________________

Title/Position: ____________________ Title/Position: ____________________

Date ____________________________ Date: ____________________________
NON-SCOUTING RELEASE AND INDEMNITY/HOLD-HARMLESS AGREEMENT

I understand that use of facilities on ______________ owned by Aloha Council, BSA, involves a certain degree of risk that could result in injury or death. In consideration of the benefits to be derived, after carefully considering the risk involved, and in view of the fact that the Boy Scouts of America is a not-for-profit organization:

RELEASE AND INDEMNIFICATION

I hereby release and waive any and all claims that I may have against Boy Scouts of America, Aloha Council, BSA and Scouting’s chartered organization and any of their affiliates, agents, servants, employees, officers, directors and volunteers.

shall indemnify, hold free and harmless, assume liability for, and defend the Boy Scouts of America, Aloha Council, or Scouting’s chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors from any and all costs and expenses, including but not limited to, attorneys’ fees, reasonable investigative and discovery costs, court costs, and all other sums that the Boy Scouts of America, Aloha Council, or Scouting’s chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors incur as a result of any demand for claim or assertion of liability under any municipal, state or federal law or cause of action, including any action under the Americans with Disabilities Act, arising or alleged to have arisen out of any act or omission of, or any use of real or personal property belonging to, the Boy Scouts of America, Aloha Council, or Scouting’s chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors.

Property and period to be used: ________________________________________

Organization: ________________________________________________________

Signature __________________________ Telephone Number ________________ Date ________________

If signatory is less than 18 years of age, this must also be signed by a parent or guardian.

Parent’s Signature __________________________ Telephone Number ________________ Date ________________

Printed Name ____________________________________________________________________

Telephone Number ____________________________________________________________________ Date ________________
Camp Ehrhorn offers tent camping space for smaller units with access to an extensive well maintained State of Hawaii trail system.

- The camp consists of a small campsite with a capacity of about 39 boys. The camp has water (non-drinkable, so bring your own), latrine and shelter with several tables.
- There are many trails, 1-3 miles, in the vicinity leading off of Roundtop Drive and units may want to visit the nearby Puu Ualakaa State Park.
- Several great trails take you through the rain forest and bamboo forest to the top of the cinder cone for a fabulous view of an uninhabited valley and the South Shore.
- Many trailheads begin along Tantalus Drive - trail hikes take from 1 hour to a full day - there are no facilities along the trails - check with the Division of Forestry & Wildlife at www.hawaii.gov/dlnr for details and maps on these hikes or call 808-587-0166 for hiking permits.
MAKI/TANTALUS

HONOLULU MAUKA TRAIL SYSTEM
1. Tantalus Arterial Trail 0.25 mi / 0.4 km
2. Kamehameha Trail 0.7 mi / 1.1 km
3. Maunahaha Trail 0.7 mi / 1.1 km
4. Nahuna Trail 0.75 mi / 1.2 km
5. Makiki Valley Trail 1.1 mi / 1.7 km
6. Chukka Trail 0.51 mi / 0.83 km
7. Muleka Trail 0.75 mi / 1.2 km
8. Maka'a Clifff Trail 1.4 mi / 2.2 km
9. Puu Ohia Trail 0.75 mi / 1.2 km
10. Pinacca Flats Trail 0.75 mi / 1.2 km
11. Nuuanu Trail 1.5 mi / 2.4 km
12. Iolani Trail 0.75 mi / 1.2 km
13. Iolani Trail 1.1 mi / 2.1 km
14. Maka'a Falls Trail 0.8 mi / 1.3 km
15. Kohala Trail 1.0 mi / 1.6 km
16. Waipahu Trail 2.4 mi / 3.9 km
17. Puu Olai Trail 0.75 mi / 1.2 km

Camp Ehrhorn
Keys: Little key - Gate & Kitchen
Large key - Bathroom (first door from left)

Electrical Switch Box in Kitchen Left: turn on top switch for water
Right: turn on two middle switches for refrigerator & ceiling
Light switches are located on the wall opposite side of the kitchen loc

Facilities:
- Picnic Table
- Hawaii Nature Center
- Shelter

Service Project
Troop 226
Laie 3rd Ward

IMPORTANT
Please return the keys and this map to Aloha Council. Mahalo!
CAMP EHRHORN is located on Roundtop Drive in the Tantalus Area.

Camp consists of a small campsite with a capacity of 39 boys. The camp has water, latrine, and shelter with eating facilities.

There are short trails (1-3 miles) in the vicinity leading off of Roundtop Dr.

The key and utility box must be checked out at the Scout Service Center.

SKETCH MAP OF ROUND TOP DRIVE SHOWING LOCATION OF CAMP EHRHORN

PREPARED BY ORDER OF THE ARROW PUNUKEA LODGE 557

WWW FEBS 65
Camping Participant Roster

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<tr>
<th>District:</th>
<th>Unit &amp; # / Organization Name:</th>
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Point Of Contact at Camp
Contact Number:
P.O.C. NOT at Camp
Contact Number:

EMAIL:

EMAIL 2:

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<tr>
<th>ADULTS</th>
<th>Last Name</th>
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<th>Vehicle Description/Plate #</th>
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Total Number Scouts/Youth: __________________________
Total Number Adults: __________________________
CHECKLIST
CAMP FACILITIES USAGE AGREEMENT

CHECK AVAILABILITY WITH ALOHA COUNCIL, CONTACT ALICIA, FOR RESERVATIONS @ (808) 595-6366 X239 OR EMAIL joan.greer@scouting.org

COMPLETE CAMP FACILITIES USAGE FORM

Unit or Group Info
Number of campers, campsite, facilities, special accommodations, special supply request, etc..

A 24 HOUR COURTESY HOLD WILL BE GIVEN FOR RESERVATION FEE AND DEPOSIT IF ANY.

UPON RECEIPT OF RESERVATION FEE, A CONFIRMATION LETTER WILL BE SENT OUT WITH CAMP USAGE POLICY AGREEMENT, FEE SCHEDULE, INVOICE AND RECORDED INTO CAMP CALENDAR, AS FINAL

SUBMIT TWO WEEKS PRIOR TO RESERVATION CHECK-IN DATE

RESERVATION FORM WITH DEPOSIT & SECURITY FEE
SIGNED LETTER OF AGREEMENT ESTABLISHING USE OF PROPERTY
NON-SCOUTING RELEASE AND INDEMNITY)HOLD HARMLESS (IF APPLICABLE)
ROSTER OF ALL PARTICIPANTS
PROOF OF LIABILITY INSURANCE (IF APPLICABLE)
COMPLETED LOCAL TOUR PERMIT FOR PROCESSING (IF APPLICABLE)
PAYMENT IN FULL NEEDS TO BE RECEIVED TWO WEEKS BEFORE

PREPARING
ENSURE ALL PARTICIPANTS HAVE BEEN MADE AWARE OF CAMPSITE LOCATION AND CAMP POLICIES (Arrival Time, Parking, Pets, Alcohol, Smoking, etc.)
It is recommended to provide a digital copy of the Guidebook to the parents as well as all leaders.
Sign for keys from Aloha Council prior to event.

BRING TO CAMP
ROSTER OF ALL PARTICIPANTS (note updates/changes)
PAYMENT CONFIRMATION
KEYS

LEAVING CAMP
CHECK OUT PROCEDURES (FACILITIES USAGE GUIDE)
MAKE SURE ALL METAL AND PLASTIC TENT PEGS HAVE BEEN REMOVED
RETURN ALL TABLES TO ITS ORIGINAL LOCATIONS