



Winter Summit 2020 Parent & Leader's Guide Scouts, BSA

5 sessions to select from

Session 1: Saturday, December 19 – Monday, December 21, 2020

Session 2: Monday, December 21 – Wednesday, December 23, 2020

Session 3: Saturday, December 26 – Monday, December 28, 2020

Session 4: Monday, December 28 – Wednesday, December 30, 2020

Session 5: Saturday, January 2 – Monday, January 4, 2021

Each session begins at 1pm (day 1) and ends at 8am (day 3)

Welcome to Winter Summit 2020. In the past, Winter Summit has been a week-long camping experience during winter break. This year, we will be modifying the schedule to present 5 sessions that will be a 2-night camp experience for Scouts, BSA.

Many have expressed interest and excitement to be able to rediscover the outdoors.

This will be our first in-person camp experience since COVID-19 and it is our mission to provide your Scouts a positive experience that reinforces the Scout Oath and Law while following the guidelines of our local government and the CDC for group gatherings and social distancing.

Registration

Registration must be completed and submitted by the Scoutmaster or designated adult leader for the troop. Registration will be done online through our scoutinghawaii.org website. Your Scoutmaster and/or committee chair received an email on 11/11/20 with information for your unit login for Tentaroo.

Due to group gathering restrictions, we are **UNABLE** to host provisional scouts. All scouts must attend with their troop.

Cost: \$125 per scout, \$35 per adult

Registration will open on November 17, 2020 at 7 am. You will be required to reserve “spots” and make a minimum deposit payment of \$50 per scout and \$20 per adult (you may pay the entire amount due if you choose to). Your “spots” will not be held without payment. The registration system only accepts credit card payments online. ***To make a payment with the unit account, please see below.*** If another unit is registering at the same time and makes payments before you are able to, they will be confirmed for those spots and you may need to look for other dates with the number of spots you need.

- Space is limited to 25 campers per session (25 campers includes both scouts and adults).
- The minimum a unit can register is 2 scouts and 2 adults (2 scouts for buddy system and 2 adults for 2-deep leadership)
- Due to the limited numbers, we ask that each unit only register 2 adults to leave more spots for the scouts.
- Registration will be on a first come, first serve basis and are not completed until all deposit fees are collected.
- Payment must be received in order to hold the spots for your unit. If you are making payment with the unit account, **a unit account authorized user** will need to email camping104@scouting.org with the following information:
 - Subject line: Winter Summit 2020 payment
 - Body of email: please include amount to be paid, Unit Number, full first and last name of authorized user

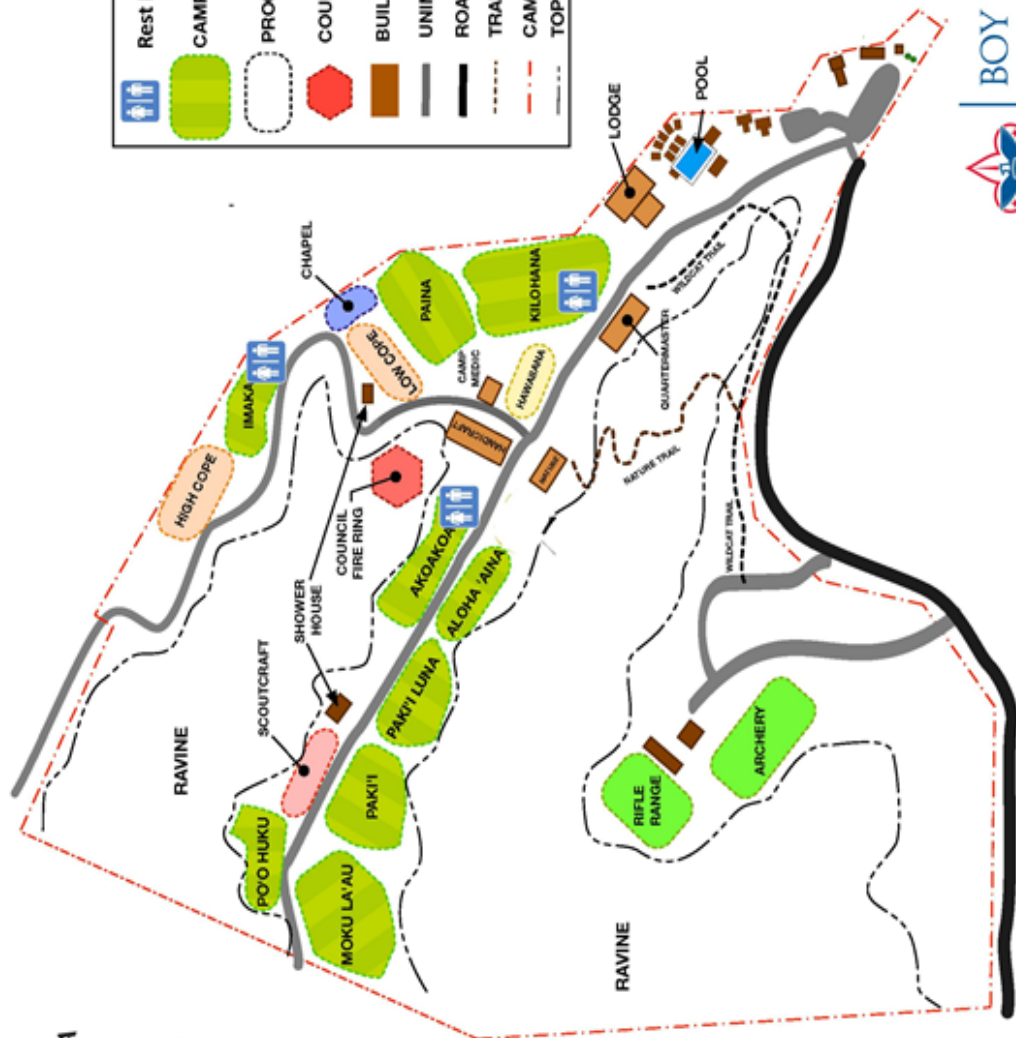
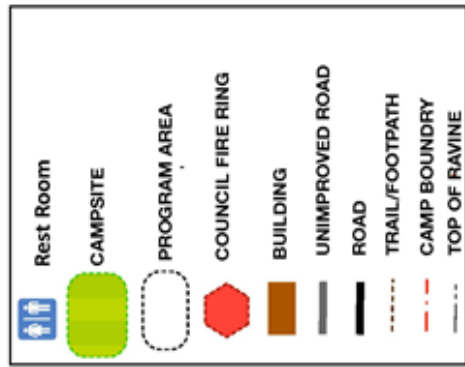
- If you are not an authorized user, the email will not be accepted and payment will not be made until the correct documentation/email has been received
- Camping104@scouting.org email will be checked Monday-Friday between 9am-4pm
- Time/date stamp from email will be receipt of request/payment. Emails for payments will be processed in the order they are received.

Names for the scouts and adults will need to be entered starting December 1 and no later than December 5, 2020.

Balance is due at this time. Class registration will open during this time. ***If any participants have allergies or dietary needs, be sure to enter the information in the registration.***

The cost for each session includes a wall tent per person, cot, program & activities, restrooms, shower house, hand washing stations, 2 cracker barrels, 1 dinner and 1 breakfast. Kilohana and/or Paina campsites will be utilized for Winter Summit.

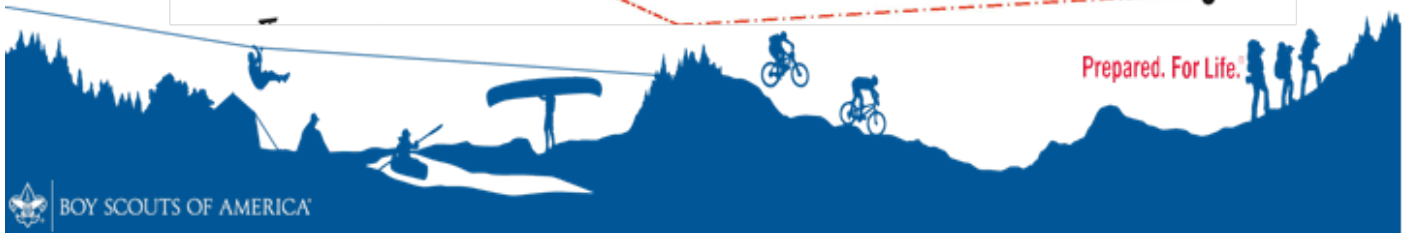
Fees are calculated based on increased cost for enhanced cleaning/sanitation supplies, food & paper products, program supplies, and limited group sizes to be able to follow local and CDC regulations.



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Schedule**

troops are required to provide their own food, cooler and ice for food storage, dining fly, water cooler & cooking equipment including fuel for stove/grill for the following meals: Dinner on day 1, Breakfast & lunch on day 2.**

Day 1 (12/19, 12/21, 12/26, 12/28, 1/2)

- Check-in 1pm - 1:30pm
 - Units will be assigned a check-in time once their registration is received at Aloha Council.
- Campsite set up - 1:30pm - 3:00pm
- MB Classes, Period 1 - 3:00pm - 5:00pm
- Dinner (Troop cook at campsite)** - 5:00pm - 6:30pm
- MB Classes, Period 2 - 6:30pm to 8:30pm
- Troop/free Time - 8:30pm to 10:00pm
- Cracker Barrel 8:30pm - camp provided at campsite
- Lights out/quiet hours - 10:00pm

Day 2 (12/20, 12/22, 12/27, 12/29, 1/3)

- Wake up - 7:00am
- Breakfast (Troop cook at campsite)** - 7:30am - 9:00am
- MB Classes, Period 3 - 9:00am - 11:00am
- Lunch - (Troop cook at campsite)** - 11:00am - 1:00pm
- MB Classes, Period 4 - 1:00pm - 3:00pm
- Break - 3:00pm - 3:30pm
- MB Classes, Period 5 - 3:30pm - 5:30pm
- Free time - 5:30pm - 6:00pm
- Dinner - Camp provided, delivered to campsites - 6:00pm - 7:00pm
- Free time - 7:00pm - 9:00pm
- Cracker Barrel 8:30pm - camp provided at campsite
- Lights out/quiet hours - 10:00pm

Day3 (12/21, 12/23, 12/28, 12/30, 1/4)

- Wake up - 7:00am
- Breakdown, camp inspection - 7:00am - 8:00am
- Breakfast - camp provided, grab & go delivered to units - 8:00am
- Check-out - 8:00am-8:30am

Merit Badge Class Offerings**

- Citizenship in the Nation
- Citizenship in the World
- Communications
- Emergency Preparedness
- Sustainability

**subject to available instructors and their personal schedules. Due to our current social distancing and gathering restrictions, we are encouraging any leaders who plan to attend with their troops to sign up as instructors during the session(s) they plan to attend. This will help to keep the total numbers of people in camp as low as possible. If interested and available to instruct any above listed classes, please contact Lokahi Molale at camping104@scouting.org regarding information on Merit Badge instructor requirements for Council Camp programs.

Required Forms and Documentation

Please provide the following information to the families/parents of your scouts and all adults planning to attend

Chartered Organization Activity Approval - Your Chartered Organization Institutional Head or Chartered Organization Representative (COR) must submit by email to camping104@scouting.org documentation of their knowledge and approval that your unit will be attending Winter Summit 2020. This must be received no later than the **December 18, 2020**. Your unit **will not** be able to attend if this document has not been received by **December 18, 2020**.

- Subject line: Chartered Organization Activity Approval for Troop ____
- Within the body of the email, please include but not limited to:
 - Name of Chartered Organization
 - Name and position of person submitting email
 - Contact information for person submitting email
 - A brief statement authorizing unit attendance/participation to Winter Summit 2020

BSA Annual Health and Medical Record Form - Parts A & B. This is mandatory and must be brought with each camper. By national policy, we **CANNOT** except these forms electronically. **If you arrive at camp without these forms, you will be sent home. Please double and triple check that you have your forms before leaving for camp. You will not receive a refund at this point due to pre-planning and purchases based on the registrations.**

Parts A & B **DO NOT** require a physician's signature.

Camp Pupukea Pre-Event Screening Form - Each participant (adult and youth) must complete this form prior to arriving at camp. If during the 2-week temperature check the participant has a fever of 100.4 or higher for more than 3 days, please contact Lokahi Molale, Camp Director at Lokahi.molale@scouting.org or at 808-306-0627 immediately. Each Scoutmaster or designated adult/leader must review this form prior to your troop arriving and checking-in at camp. **A printed copy is required upon arrival at camp. If you arrive at camp without these forms, you will be sent home. Please**

double and triple check that you have your forms before leaving for camp. You will not receive a refund at this point due to pre-planning and purchases based on the registrations.

Aloha Council COVID-19 Warning & Waiver Form - Each participant (adult and youth) must complete this form prior to arriving at camp. **A printed copy is required upon arrival at camp. If you arrive at camp without these forms, you will be sent home. Please double and triple check that you have your forms before leaving for camp. You will not receive a refund at this point due to pre-planning and purchases based on the registrations.**

All three forms (BSA Annual Health and Medical Record form, Camp Pupukea pre-event screening form and Aloha Council COVID-19 Warning and Waiver Form) will be required at check-in. **If you arrive at camp without these forms, you will be sent home. Please double and triple check that you have your forms before leaving for camp. You will not receive a refund at this point due to pre-planning and purchases based on the registrations.**

Electronic PDF files of the forms are available on our website.

Check-in Process

Each unit will be assigned a check-in time. If the scout is being dropped off, they must stay in the car until the adult troop leader has been given the clearance to gather the troop and enter camp for check-in. Temperature checks will be conducted at the parked vehicle on all passengers entering camp property. If anyone in the vehicle has a temperature of 100.4 or higher, the entire vehicle (including the scout) will be sent home. **You will not receive a refund at this point due to pre-planning and purchases based on the registrations.** Due to social distancing and government restrictions, family members are **NOT** permitted to exit their vehicles or enter camp property unless they are attending the event. If they enter camp property, they will be escorted back to their vehicle.

A staff member will meet the troop leader at the designated time at the parking lot camper gate entrance. The troop leader will then gather the scouts and be escorted onto camp by the staff member.

Check-out Process

Each unit will be assigned a check-out time. If the scout is being picked up, the person picking them up, must park in the parking lot and wait in the vehicle until the scout is cleared for check-out. Due to social distancing, family members are **NOT** permitted to exit their vehicles or enter camp property. If they enter camp property, they will be escorted back to their vehicle.

Packing List

Required:

- Face covering or mask, at least one for each day in camp
- Personal bottle of sanitizer
- Water bottle
- Field Uniform
- Activity Uniform
- Covered Shoes
- Flashlight or head lamp

Other items to bring (suggested and not limited to):

- Troop Flag (scoutmaster)
- Sleeping bag with liner or sheet inside
- Pillow
- Rain jacket or poncho
- Hat
- socks
- Underwear
- Long pants
- Long sleeve shirt
- Pair sandals/slippers (for shower only)
- Towel
- Toiletries (soap, toothbrush & toothpaste, deodorant, shampoo, etc)
- Sunscreen
- Bug spray
- Scout handbook
- snacks

Social Distancing

- Each troop will be assigned to specific tents within a campsite (Kilohana and/or Paina).
- Tenting: 1 person per tent

What is BSA's policy on social distancing in a tenting environment when camping?

Camping should only take place in accordance with guidelines outlined by your state and local health department and other local officials, as well as under the direction of your local BSA council and chartered organization. There is no formal national policy on social distancing in tents, just as there is no prohibition on tenting alone if logistics can accommodate that request. As always, all BSA youth protection policies must be followed.

- The buddy system is **ALWAYS** in place with acceptable social distancing.
- Face covering/masks are required at all times except for: eating, drinking, showering, and when in your tent.
- Social distancing should be 6 ft apart (approximately 2 arm lengths from each other).
- Each campsite will have access to a restroom and a free-standing sink and running water to be able to wash their hands as frequently as they need.
- Due to the short length of the camp, showers are NOT being encouraged. If troops wish to have shower time, the staff will need to assign specific times for those interested. This may mean that your troop will miss some instructional/program time due to the logistics of shower cleaning. We are required to clean the shower houses between each use by the troop youth and troop adults and between troops. That requires approximately 30 minutes needed between rotations.
- Movement around camp will be kept to a minimum and directed by camp staff. Campers will be instructed on movement patterns based on their schedules. The road/walkways on camp permit for individuals to walk along the sides of the road/walkway with a safe distance of more than 6 feet between each person/troop.