



Role Description: Camping & Outdoor Activities Team Lead

Objective:

To manage and support the Scout District to ensure Camping and Outdoor Activities within the District develops in accordance with the rules and policies of The Scout Oath and Law so that the District provides good quality Camping and Outdoor events for young people and proactively supports and manages adults.

Responsible to:

District Program Vice Chair Partnered with District Chair and District Executive

Responsible for:

Building a Camping Team to be: Support of, Preparation of, Promotion of and providing Knowledge of all Council and District lead Camping and Outdoor Events.

1st Year Training Requirements:

Youth Protection Training	District Committee Operations "Camping"	Key Scouters Conference
Program Safety	IOLS, Introduction to Outdoor Leader	Journey to Excellence

2nd Year Desired Trainings:

Succession Planning	Asst. with District IOLS Training
Key Scouters Conference	Optional: Woodbadge

Main Tasks and Targets:

1. Ensure each unit has a planned Camping Program Calendar
 - a. Provide support and assistance to Units who do not, or whose Camping Program is below par
2. Track district camping statistics for JTE, plan with Program Vice Chair & DE For District Goals
 - a. JTE Calendar Year for Camping is September 1st to August 31st.
3. Work closely with Order of the Arrow to support and promote both Pack and Troop Camp Programs
 - a. Pack: Day Camp, Cub Resident Camp, Cuboree
 - b. Troop: Spring/Fall Camproee, Summer Resident Camp, Winter Camp, National Jamboree
4. Provide a Leadership role for planning of district camping events, such as listed; #4

Required Duties:

1. Attend Bi-Monthly District Leadership Meetings
 - a. Be prepared to give a camping update, DE or Kristen Mariteragi can provide reports
 - b. Share areas where additional support from Dist. Leadership is needed
2. Attend Monthly District Roundtable, be prepared to promote Camping events and needs
3. Relay communications from Camp Director/DE to Camping Team, District Leadership and Units
4. Support Unit Leaders by providing valuable camping knowledge and wisdom
 - a. Make needed phone calls or visits to units who are not upholding camping requirements
 - b. Attain Safe and BSA approved Campsites and Hiking Trails across the island
5. Confirm with DE that JTE Camping numbers are correct and input in the system by Aug. 15th.



Camping & Outdoor Lead Onboarding Process

First 30 Days:

- Complete an Adult Application with Position 75
- Meet with Program VC/ District Chair and/or District Executive to review Roles
- Complete Youth Protection Training
- Acquire District Leadership and Unit Leadership Contact Sheet
- Confirm the dates and frequency of all District Leadership Meetings
- Introduce yourself to Council Camping Lead, AC Camp Director & Unit Leadership

First 90 Days:

- Meet with Council Camping Lead, Ron Kennedy and Camp Director Matthew Bell
 - *Take note of Council Camping Vision and Strategic Plan for next 3 years*
 - *Share your desired Communication style and process both upward and downward*
- Attend Monthly Roundtables & District Leadership Meeting
- Introduce yourself to OA Chapter Adviser
 - Attain an understanding of upcoming camping events
 - Review and Position yourself as Leadership Support for OA team duties
- Introduce yourself to Day Camp Directors, Cuboree Directors, Camporee Directors

3 Months – 6 Months

- Begin to Implement Camp/Outdoor Vision created for a healthy and successful district
- Attain and Collect Until Camp Program Plans
- Review Unit Camp Program Plans
- Come to full realization of weak areas and units who have weaknesses and need support
- Contact Unit Commissioners of units who need additional support, cc: District Executive
- Begin Quarterly check-ins with Units providing promotions and Camp Knowledge
- Receive needed reports from DE or Assistant of Field Service

Resources

- Videos & other
 - Introductory video to the BSA outdoor program: www.youtube.com/watch?v=QOTSGrW613k
 - [Sample troop campout schedule](#)
 - Why Go Backpacking? www.youtube.com/watch?v=S0ViLc__AGI
- Websites & guidebooks
 - For BSA websites, start with the excellent Camping site: www.scouting.org/outdoor-programs/camping/
 - For your reference material, consider the Outdoor Programs Guide: https://filestore.scouting.org/filestore/Outdoor%20Program/pdf/430-935_WEB.pdf
- Camping on Oahu
 - State of HI DLNR camping reservations <https://camping.ehawaii.gov/camping/all.e-search.html?island=oahu>
 - Best places to go camping on Oahu: <https://www.thrillist.com/lifestyle/honolulu/best-oahu-hikes-campsites>
 - City and County of Honolulu offers 17 different campsites <https://camping.honolulu.gov/#&slider1=5>

*If cannot attend, submit a report of progress and needs to district chair, preferably using the District Work Plan, at least one day before the meeting.

**If cannot attend, submit a report to your council team leader at least one day before the meeting.